

#### Job Aid of Key Steps to Change a Flat Tire

1. Park your vehicle on a level surface, away from traffic or other hazards.
2. Place jack under vehicle frame support point nearest flat tire.
3. Slowly lift vehicle and check that it stays stable.
4. Pry off wheel covering.
5. Loosen each lug nut counter clockwise with the tire iron, following a star pattern, until you can fully remove all by hand.
6. Slide wheel with flat tire off hub and place in trunk.
7. Slide replacement wheel with the good tire over lug studs.
8. Hand screw lug nuts clockwise back onto lug studs in an alternating star pattern.
9. Finish tightening lug nuts in an alternating star pattern.
10. Replace wheel covering.
11. Using jack, slowly lower vehicle back to the ground.
12. Safely stow tools.